

Regulations for Establishment of the Assessment Research Center at National Sun Yat-sen University

106.10.30 Passed by Research Center Established Review Committee

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Chapter 1 General Principles

- Article 1 The regulations are formulated in accordance with the NSYSU Guidelines for Establishment, Management and Evaluation of Research Center.
- Article 2 This center shall be called the “Assessment Research Center at National Sun Yat-sen University” (hereinafter referred to as the ARC) as the second-level center for the task organization of the school.
- Article 3 In addition to serving teachers and students at NSYSU, promoting their understanding and applications of the field of assessment and providing related consulting services, the ARC also develops and promotes testing techniques and related testing instruments in the field of education and psychology. The main tasks are as follows:
1. To undertake application-oriented business in the field of assessment, such as the commission to compile and develop all kinds of educational assessment and psychological tests, and to develop computer application software systems related to the field of assessment.
 2. To provide strategies and recommendations on assessment, reports and measurement to practitioners and decision makers in various fields (e.g., education and psychology).
 3. To enlighten and promote assessment-related knowledge, with emphasis on the applications of education, mental health, medical and physical education.
 4. To work with local and global partners to jointly promote the application and development of expertise in the field of education and psychometrics.
 5. To cultivate professionals in the field of assessment and to promote international exchanges and cooperation.
 6. To engaged in thematic research of educational assessment and psychological testing and international academic research.
 7. To lead the research of assessment-related field in southern Taiwan.
 8. Other matters related to the development of educational assessments and psychological tests.

Chapter 2 Organization and Management

Article 4 The ARC is affiliated to NSYSU and a separate advisory committee is established. Its composition and responsibilities shall be as follows:

I. Research:

1. To engage in the research work of assessment field.
2. To conduct domestic and international academic cooperation activities related to assessment and evaluation.
3. To focus on domestic and international issues related to educational and psychological field, to extend research issues related to measurement and assessment, and to provide solutions to problems often encountered in practice.
4. To develop computer application software systems for testing and assessments.
5. To provide consulting services on the analysis and interpretation of testing and assessment results.

II. Integrated Service:

1. To conduct workshops, seminars and academic conferences on the applications of testing and assessment.
2. To manage and maintain educational assessments and psychological tests.
3. To deal with the ARC's personnel costs, budget, property and other administrative matters.
4. To collect various academic articles and journals related to measurement and assessment.

Chapter 3 Establishment

- Article 5 The ARC includes a three-year term director, who (can continue in office) handles center affairs. The director, a full professor or a full research fellow in the field of educational testing or psychometric assessment, shall be recommended by the first-level supervisor and then appointed to serve concurrently with the consent of the principal. In addition, a chief executive officer may be appointed to assist the operation of the center.
- Article 6 The missions of the ARC includes research and development, promotion and application, etc. Special research fellows, associate research fellows and research assistants may be employed according to projects or research needs, and the research fees shall be paid according to the relevant regulations.
- Article 7 In accordance with the projects, the ARC may set up a number of administrative assistants to assist the business, personnel matters, expenses, and to organize conferences and events, and coordinate, contact and collect the results of the missions.
- Article 8 The ARC's advisory committee shall be composed of at least three members without remuneration, and serves a three-year term and can continue in office. The advisory committee shall be composed of at least one person in the area of metrology, with additional experts in other areas such as educational psychology or language, depending on the needs of the program. Advisory committee members must be qualified as assistant professors or assistant research fellows at any local or international, public or private universities. According to the demand of the project, the director of the ARC will recommend relevant scholars and experts to apply for the principal's appointment.

Chapter 4 Budget

- Article 9 All expenses of the ARC (including staff costs) are paid by the ARC through the commission project or other self-supporting ways, and all receipts and payments of the ARC shall be included in the university fund; All expenses shall be paid in accordance with the regulations of NSYSU.

Chapter 5 Supplementary Regulations

- Article 10 In order to strengthen the academic function and promote the knowledge of assessment, the ARC may regularly hold academic seminars, workshops or various academic conferences to lead assessment research in southern Taiwan.
- Article 11 Work reports and work projects for the following year are required.
- Article 12 The ARC is required to conduct self-evaluation every year. After three years, the ARC is required to accept the assessment from NSYSU. Evaluation items and methods shall be conducted in accordance with relevant regulations.
- Article 13 In the case of the following circumstances, the ARC shall be regarded as automatic abolition:
1. If the original reasons for the establishment of the ARC disappears, the director of the ARC, recommendation supervisors, approved meeting or the principal shall propose the removal of the ARC.
 2. Violation of the aforementioned Article 12.
 3. When budgets of the center are insufficient to support the operation.
- Article 14 The regulation is implemented after being approved by the institute/ academic meeting and the principal, and the same as the amendment is needed.